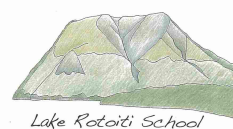


# Board of Trustees minutes

21<sup>st</sup> February 2023



|   |  |
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| Present: Mike, Alistair, Paul, Simon, Daryl, Frith  |  |
| Apologies: Miriam<br>Absent without Apologies:  |  |
| Declaration of interest: n/a  |  |
| Motion: That the previous minutes be accepted as true and correct<br>Moved: Paul    Seconded: Frith    Carried:6  |  |
| <p>Note* Paul Dulieu stood down as chairperson at the start of this meeting while a new chair was discussed and elected. Mike Allen took chair to direct this process. New chair nominated.</p> <p>Motion: That Paul Dulieu is to be re-elected as Chairperson for the BOT 2023</p> <p>Moved: Alistair                      Seconded: Simon                      Carried:6</p> <p>Mike then stood down as temporary chair and Paul took over the meeting.</p> <p>Agenda items:</p> <ol style="list-style-type: none"> <li>1. Generator purchase for STEAM</li> <li>2. Painting of school, STEAM room (internal), junior room (external), and pump shed</li> <li>3. Replacement of fire in the library and STEAM room</li> <li>4. Fire guards for both rooms (Chris? Or generic ones from Mitre10)</li> <li>5. Waitaria Bay Assessment and Supervision form (Mike)</li> <li>6. Risk Attachment for camp and town day (Miriam)</li> </ol> |  |

| Discussions and decisions:   | Action by:  |
|--|-------------|
| <p>Matters Arising:</p> <ul style="list-style-type: none"> <li>- Generator purchase for STEAM – this is a backup we are requiring as current one does not have enough power. Ask Shane how much KVA we need and what size and sort. Alternative is buying long cable. Upkeep can be a bit of a hassle (monthly turning on, stale fuel etc). The Rural School Principal's Association are approaching the Ministry to fund generators for all isolated schools. It may pay to hold our process until a decision is made.</li> <li>- Painting of school, STEAM room (internal), junior room (external), and pump shed. Stan the painter to come in and complete. It is on the list to do but finance pending.</li> <li>- Replacement of fire in the library and STEAM room. Not a high priority – we have heat pumps.</li> </ul> | <p>Mike</p> |



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|---|--|
| <p style="text-align: center;"><b>General business:</b></p> <p>Note* As mandated by the New Zealand School Trustees Association (without amendment), the principal is authorised to make appointments for up to three terms</p> <p>Motion: The principal is authorised to make appointments for up to three terms</p> <p>Moved: Simon                      Seconded: Alistair                      Carried:6</p> <p>*Motion: The principal is authorised to spend funds up to budgeted limit</p> <p>Moved: Simon      Seconded: Paul      Carried: 6</p> <p><b>Dates for 2023 BOT meetings are as follows:</b> March 20<sup>th</sup>; May 2<sup>nd</sup>; May 30<sup>th</sup>; June 20<sup>th</sup>; July 18<sup>th</sup>; August 22<sup>nd</sup>; September 19<sup>th</sup>; October 17<sup>th</sup>; November 21<sup>st</sup>; December 12<sup>th</sup></p> |  |
| <p>Agenda items for the next meeting:</p>   |  |
| <p><b>Meeting closure:</b></p> <p>Time: 8.13 p.m.</p> <p>Next meeting on MONDAY 20<sup>TH</sup> March</p> <p>Further agenda items will be called the Thursday prior to the next meeting.</p>  |  |