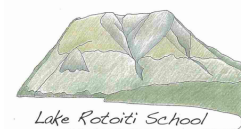


Board of Trustees minutes

20 October 2020



Present: Mike, Alistair, Megan, Paul, Alison, Vanessa and Aimee Minutes: Sjaan	
Apologies:	
Declaration of interest:	
Motion: That the above items be accepted. N/A Moved: Seconded: Carried: All	
Agenda items: <ul style="list-style-type: none"> • Shed quotes • Health report • Attendance report • Correspondence: an updated guide for teachers, leaders and trustees "Relationships & Sexuality Ed. Years 0-8" 	
Minutes of previous meeting confirmed/or with alteration: Motion: That the previous minutes be accepted as true and correct. Moved: Alison Seconded: Mike Carried: All	

Discussions and decisions:	Personnel
Matters Arising from previous minutes (to include and not limited to)	
Reports	
<p>Principal's report:</p> <ul style="list-style-type: none"> • Principal's report was presented. <p>The Board endorsed Russell to fell the pine tree. Fire wood can be collected from the community for a donation.</p> <p>Mike will write a letter to Lake Rotoiti Volunteer Fire Brigade to thank them for draining and filling the swimming pool for repairs. Also a letter to Dominique and Daryl for the loan of the truck.</p> <p>Shed quotes</p> <ul style="list-style-type: none"> • The Board approved to proceed with Versatile Buildings. <p>Moved: Mike Seconded: Vanessa</p> <ul style="list-style-type: none"> • The Board authorised Paul to select a suitable tenderer for repairs to the steam room and share with the Board. 	<p>Mike to speak with Russell to action. Mike to write letters</p> <p>Mike to contact Versatile</p>

<p>Moved: Mike Seconded: Alistair</p> <p>Health report</p> <ul style="list-style-type: none"> • Mike presented the health report. <p>Attendance report</p> <ul style="list-style-type: none"> • Mike presented the attendance report. <p>Correspondence: an updated guide for teachers, leaders and trustees “Relationships & Sexuality Ed. Years 0-8”</p> <ul style="list-style-type: none"> • Relationships and Sexuality Education document was received for the Board to review. It is required that the Board consult with the community about the program. The implementation will commence in Term 2021. 	<p>Mike will send a memo to parents to consult the beginning of next year about the program</p>
<p>Motion: That the Principal’s report be accepted. Moved: Mike Seconded: Carried: All</p>	
<p>In-committee:</p> <p>Staff Implications</p> <p>Public excluded: Motion: That the public be excluded from the following part(s) of the proceedings of this meeting namely agenda item the teacher role is dropping to 1.3 due to student numbers below 26. The Board is to disestablish the role. Alison could redeploy at Lake Rotoiti and review position in 2021. Term 4 would be paid, without effecting the Teacher Aide position. The grounds are that the matter is one of property and personnel and the reason is to protect the privacy of the individual(s).</p> <p>This motion is proposed to comply with Sec 48 of the LGOI & M Act 1987 and the special requirements when moving to exclude the public. Moved: Mike Seconded: Aimee Carried:</p> <p>The meeting resumed in public at 8.27pm.</p>	
<p>Motion 1 The Board moved as required to dis-establish one FTTE position effective beginning 2021. Moved: Alistair Seconded: Paul Carried: All</p>	
<p>Motion 2 The board moved to offer Alison redeployment at Lake Rotoiti School for 30 weeks in 2021 (first 3 terms). Moved: Mike Seconded: Megan Carried: All</p>	

<p>Motion 3 In the event of school staffing FTTE not reaching 2.3 for/or during 2021, the board moved that the Principal will offer a board funded Fixed Term position for Alison for Term 4 in 2021.</p> <p>Moved: Vanessa Seconded: Aimee Carried: All</p>	
<p>Motion 4 In the event of Lake Rotoiti School not receiving 2.3 FTTE the board will offer Alison Board funded 1 year fixed term position for 2022.</p> <p>Moved: Alistair Seconded: Aimee Carried: All</p>	
<p>Finance report: September 2020 financial report presented by Megan</p> <p>Megan moved that we accept the September financial report. Mike seconded.</p> <p>Draft budget 2021</p> <ul style="list-style-type: none"> • Megan presented the draft Budget for 2021. • Mike will present a draft Charter at the next meeting. <p>Reporting template</p> <ul style="list-style-type: none"> • Megan will prepare a reporting template at the next meeting. 	
<p>Property report:</p> <ul style="list-style-type: none"> • A new fire place was installed in the school house. • The painting contractor will commence soon. • Thank you cards will be sent to Phil Borlase and Robbie Thomson for volunteer maintenance work. 	
<p>Bus report:</p> <ul style="list-style-type: none"> • Bus monitoring was presented. 	
<p>Health and Safety report:</p> <ul style="list-style-type: none"> • Nil. 	
<p>General business:</p>	
<ul style="list-style-type: none"> • Mike to check with Ministry on partial enrolment and how many hours are required to maintain teacher numbers. 	Mike to contact Ministry
<ul style="list-style-type: none"> • Alistair has scheduled values training for Tuesday 17 November 7pm - 9pm. 	
<p>Correspondence:</p>	
<p>Received/outgoing</p> <ul style="list-style-type: none"> • See above - an updated guide for teachers, leaders and trustees "Relationships & Sexuality Ed. Years 0-8. 	
<p>Update on response to previous correspondence (in-committee)</p>	

<ul style="list-style-type: none"> • Nil 	
<p>Policy Review Term 4 - as per SchoolDocs review schedule</p> <ul style="list-style-type: none"> • <u>Classroom Release Time/Timetable</u> • <u>Salary Units/Management Allowances</u> • <u>Privacy</u> <p>The Policies were reviewed and accepted with no changes to be made.</p>	
<p>Meeting closure: Time 8.30pm Next meeting on: Tuesday 1 December 2020 at 7pm Further agenda items will be called the week prior to the next meeting.</p>	