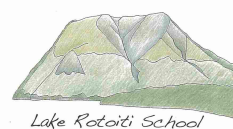


Board of Trustees minutes

18th October 2022



Present: Paul, Frith, Simon, Miriam, Mike, Lou (secretary)	
Apologies: Alistair	
Declaration of interest: n/a	
Motion: That the previous minutes be accepted as true and correct (with alterations as above) Moved: Mike Seconded: Simon Carried:5	
Motion: Frith and Daryl have been selected to [re]join BOT. Moved: Paul Seconded: Miriam Carried: 5	
Agenda items: 1. Policy Review 2. Under Spent Budget/Possible Spending Discussion	

Discussions and decisions:	Action by:
Matters Arising: 1) Policy Review – all BOT members to read before the end of term 2) Library Wall Status – Project is underway and almost completed (timber and flashing required) 3) Trampoline Repair Status – Mat repaired, digger required	
Correspondence	Action by:
Letter to Minister Damian O'Connor regarding the removal of copper wire (Mike). Awaiting a response.	
Motion: That the inwards correspondence be received and outwards approved. Moved: Mike Seconded: Simon Carried:5	
Reports	Action by:
Principal's report: <ul style="list-style-type: none"> - Values report - Intention of BOT to send out to the community (via newsletter) and school children for comments, make alterations, then place in the "school values" graduate profile. This will mean new values will need to go in the upcoming school reports. Task to be put on hold until next year. - Evaluation of water safety program. School currently has an established program. - Process of school reports starting next week. - Attendance report - one child exceeding limit. Is their achievement impacted? – yes. - 2023 Dates - Discussion of final school date for 2023. Term start and end dates for 2023: Term 1: Start 31st Jan/ Finish 6th April Term 2: Start: 26th April/ Finish 30th June Term 3: Start 17th 	

<p>July/ Finish 22nd September Term 4: Start: 9th October/ Finish 15th December</p> <ul style="list-style-type: none"> • Motion that the last school date for 2023 is the 15th December Moved: Mike Seconded: Simon Carried :6 <ul style="list-style-type: none"> - Infra-red heater is going fantastic - Bug screens and heat pumps will be installed shortly - STEAM room – painters should be in this week to finish toilet; electrician in after that; toilet area will be open for use shortly; roof should be going up soon; the solar panels will be cleaned; exterior to be painted; steps under construction to be installed; likely they will be unable to finance heat-pump or joinery; potential space for generator under the stairs New bus – picked up this week – where to store old bus? - Pool – ran out of chlorine – Aqua-Flow were meant to come, but they never did. Mike had to syphon chlorine out. Potentially will go with Pool and Spa rather than Aqua-Flow. Pool now up and running. - Re-key of the school – Rollo best quote so will go ahead. There will still be an independent key for pool, caretakers room, and cleaning supply cupboard <ul style="list-style-type: none"> • Motion to accept quote for re-key of the school Moved: Mike Seconded : Paul Carried: 5 <ul style="list-style-type: none"> - Equity Index – school received more money, despite fewer kids? - Budget – underspent which opens possibility for spending - Personnel - 5 applicants thus far applied for new teacher role 	
<p>Motion: That the Principal’s report be accepted. Moved: Paul Seconded: Miriam Carried: 5</p>	
<p>Finance report: (approximately 40 k left in budget) Ideas of spending:</p> <ol style="list-style-type: none"> 1) Painting of junior room, unspent MOE maintenance funding 2) Single key the school (refer to quote from Rollo) 3) Replace shed shelving in Junior room that is currently holding books with industrial wall mounted shelving 4) Sick bay in junior room – Estimation for the sick room and book storage is 2-3 k/ RMS shelving \$1600-1700 <ul style="list-style-type: none"> •Motion to move go a head of sick bay and shelving Moved: Mike Seconded: Miriam Carried: 5 <ol style="list-style-type: none"> 5) Maintenance on the shed/ schoolhouse unspent maintenance budget 6) Renewal of school signage 	<p>Paul & Simon to get further quotes</p>

<p>7) Remediation/repair of the soak pit off the car parking area – differ required will ask around</p> <p>8) Renewal of the fall protection under all playgrounds, this would be a bit of a major undertaking</p> <p>9) Security camera system for the school – will ask Ken to do a sight visit</p> <ul style="list-style-type: none"> - Estimates and quotes for the above to be done before next board meeting 	
<p>Motion: That the Finance report be accepted. Moved: Simon Seconded: Frith Carried: 5</p>	
<p>Property report: Estimate for electrical work by <i>a good electrician</i> of \$4354.78</p> <p>Motion to accept the estimate for electrical work: Moved: Simon Seconded: Paul Carried: 5</p>	Q
<p>Motion: That the Property report be accepted. Moved: Seconded: Carried:</p>	
<p>Health and Safety report:</p>	
<p>Motion: That the Health and Safety report be accepted. Moved: Seconded: Carried:</p>	
<p>Staff report: Details of camp for 2023 at Bethany Park in Kaiteriteri in action.</p>	
<p></p>	
<p>Agenda items for the next meeting:</p> <ul style="list-style-type: none"> - Read Policy review - Quotes for various spending 	
<p>Meeting closure: Time 8.20 p.m. Next meeting on 15th November at 7p.m. Further agenda items will be called the Thursday prior to the next meeting.</p>	