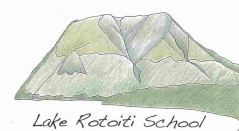


Board of Trustees minutes

15th November 2022



Present: Paul, Simon, Mike, Miriam, Daryl, Lou (secretary)	
Apologies: Frith Absent without Apologies: Alistair	
Declaration of interest: n/a	
Motion: That the previous minutes be accepted as true and correct (with alterations as above) Moved: Paul Seconded: Simon Carried:5	
Agenda items: 1. Policy Review 2. Various Quotes	

Discussions and decisions:	Action by:
<p>Matters Arising: Motion: to approve the appointment of Miriam for another school year (2023) Moved: Mike Seconded: Paul Carried: 5</p> <p>Policy review</p> <p>Projects and Quotes</p> <ul style="list-style-type: none"> - New Signage – logo currently been redesigned - Single key of school been done - Shelving in Junior room been done - Remediation of soak pit x 2– digger for free been sourced for over the Christmas holidays. - Fall protection under playground to be done over holidays with same digger for soak pit. Quote needed for bark. - Security camera system – Ken will do site visit – and then get a rough idea of costing - Quote for garage and wood shed needed - Tidy up of the gardens - suggestion of edging - Redo boundary fence – (between school and school house) pool fencing? To get quote from Mitre10 - Sick bay project under way - New bus up and running 	<p>Simon & Paul</p> <p>Simon</p> <p>Simon</p>
Correspondence	Action by:
Motion: That the inwards correspondence be received and outwards approved.	

<p>1) Damion O'Connor re copper wire - replied 2) Dominique's letter re van borrow (15 seater)</p> <p>Motion: To allow Dominique to borrow van Moved: Paul Seconded: Mike Carried:5</p>	
Reports	Action by:
<p>Principal's report:</p> <ul style="list-style-type: none"> - End of year reporting and strategic monitoring – union aren't happy with staffing conditions - Site meeting this week - New bus has been commissioned - Pool is open - Library back wall done - Single key of school has been done - Dec BOT meeting to approve draft budget & meal - Big thankyou to Simon and Paul for all their hard work on the school property!! 	
<p>Motion: That the Principal's report be accepted. Moved: Mike Seconded: Paul Carried:5</p>	
<p>Finance report:</p> <ul style="list-style-type: none"> - As expected (things beyond our control are going up in prices e.g. petrol, ACC levies). Will be going through and increasing the budget in various areas for next year 	
<p>Motion: That the Finance report be accepted. Moved: Mike Seconded: Miriam Carried:6</p>	
<p>Property report:</p> <ul style="list-style-type: none"> - Bus – Has John done his first aid? – Dominique needs to check - Has Dominique been able to open the other account - Does Alistair have the licence to operate the school bus – check with Dominique - STEAM room meeting tomorrow with ministry and Jodi and then contractors (budget and finish date to be demanded) - Talked to Robert at Pools, Spas and Essentials in Richmond – sticky point for them is how to get chlorine here (or how to get off trailer - ramps? Shouldn't be an issue) - Pool sheds -Fred is going to go to PlaceMakers to try and get free stuff. Then we will reassess what we need to buy. Fred has come up with some improved design ideas to consider - Pool – in the longer term budget the cover will need to be replaced. Occasionally you need to replace the sand in the filter too. - Pool volunteers – Ina's got 5 people, wants 7 people 	<p>Dominique Dominique Dominique</p>
<p>Motion: That the Property report be accepted. Moved: Paul Seconded: Daryl Carried:5</p>	

<p>Health and Safety report:</p> <ul style="list-style-type: none"> - Bike stands have been purchased - Test and tag done 	
<p>Motion: That the Health and Safety report be accepted. Moved: Mike Seconded: Miriam Carried:5</p>	
<p>Staff report:</p> <ul style="list-style-type: none"> - Two new kids settling in nicely - Progressing with camp preparations <p>Moved: Miriam Seconded: Daryl Carried:5</p>	
General business:	
<p>First date for 2023 BOT meeting – 21st Feb</p>	
<p>Agenda items for the next meeting:</p>	
<p>Meeting closure: Time Next meeting on 13th Dec at 7.p.m. Further agenda items will be called the Thursday prior to the next meeting.</p>	