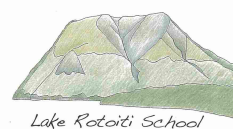


Board of Trustees minutes

30th May 2023



Present: Mike, Miriam, Alistair, Paul, Simon, Frith, Daryl, Lou (secretary)	
Apologies:	
Declaration of interest: n/a	
Motion: That the previous minutes be accepted as true and correct (with alterations as above) Alteration: Add a thanks to the wider community to the tree cutting event Moved: Paul Seconded: Alistair Carried: 7	
Agenda items: - Junior playground (Frith) - Camp 2024 - School/DOC and Healthy and Safety	

Discussions and decisions:	Action by:
<p>Matters Arising:</p> <ol style="list-style-type: none"> 1. Junior playground – Frith has organised a free quote for the junior playground (Park Supplies & Playground). The BOT will wait to see what they come up with. There is also an online catalogue available for viewing. 2. Camp 2024 – Further thought around school camp has determined that a skiing trip is likely to be too weather dependant. Other considerations such as Teapot Valley in Brightwater/ a trip to Wellington and surrounds/ or Marlborough Sounds are some of the options currently being discussed. Brainstorming will continue. 3. School/DOC and Health and Safety – DOC have denied the school helicopter access inside the national park, so a flight to Blue Lake is off. However there could be a way around this – e.g. flying to a place outside of the national park and walking to Blue Lake, and then walking out. More thought needed. The point in this exercise was for the children to connect with their local environment, in this case Friends of Rotoiti, and learn about and participate in trapping practices. There are other ways that the children can still do this, and further consideration will be given. 	Frith
Correspondence	Action by:
- Pinnacle and Co - Signage/branding – There were significantly big costs that came out of the quotes from this company. The board are now awaiting a quote from Speedy Signs in Nelson.	Paul and Simon

<p>Motion: That the inwards correspondence be received and outwards approved.</p>	
<p>Moved: Paul Seconded: Simon Carried: 7</p>	
<p>Reports</p>	<p>Action by:</p>
<p>Principal's report:</p> <ul style="list-style-type: none"> - The Health and PE curriculum review (specific focus on Sexuality Education) was sent to all parents as a Survey Monkey. Two parents have visited to look at the programme, and there has been one reply to date. - School roll is currently 16, with indications that there will be four more enrolments by the end of the term. There will be one departure at the beginning of term 3, and one New Entrant in August. - Bethany Barrett is in the senior room for four weeks as a second year trainee teacher. - The new approach to appraisal for Teachers and Principals is named the Professional Growth Cycle (PGC) and was mandated for 2023 in 2022. All Principals are expected to join a PLG (Professional Learning Group) for their own development as part of their PGC. Mike is a part of a PLG with several other schools. Overall monitoring of Mike's PGC and PLG falls under the role of the Presiding Member of the Board. Attestation will be signed off by the PLG and the BOTs presiding chair. Mike monitors Miriam's PGC. - The school had a visit from an Office Max representative to provide some ITPD. Whilst there were some potentially beneficial equipment, they also came with high costs. Further discussion with Mike's PLG agreed that the current equipment the school already has is sufficient for the children's learning. - Professional learning 2024 - Mike met with Ngati Apa and Rangitane representatives on 24 May to look at options for improving the school's local curriculum - particularly as it relates to local history, te reo and tikanga. There is an opportunity for the school to apply for Professional Learning in 2024. The BOT has agreed upon some minor tweaks in the strategic plan in order to accommodate this improvement to the school's curriculum. - AquaFlow – the replacement company has been in contact in regards to the failure of the pool lining. Essentially the original company is no longer existent, however the new company have agreed to try and replace the lining with another product (which could possibly be still problematic). A long term solution could be to paint the pool surface with another superior product that will last significantly longer. - A final washup account arrived for the STEAM room and has been paid for. There are still a few minor jobs to be done. 	

<ul style="list-style-type: none"> - It is on Shane Steel's radar to get the plumbing complete for the sick bay. - The internal wall of the trampoline is still on the radar to be repaired. - Pool changing room – work in progress - The trampoline internal wall needs to be repaired and is on the radar - The soak pit from the carpark has been repaired – big thank you to Paul and Simon for doing this on an exceptionally wet day. - The school has an asbestos review done by Accurate Consulting which was commissioned by the Ministry. Nothing we didn't already, except that there are traces in the office block roof cavity. - The MOE have approved quotes to replace the heat pumps in the senior and junior Rooms. This work will be done in the next few weeks. - Anti-slip matting has been laid on the STEAM room ramp. Thanks to Simon and Barry for doing this. - The pole fuse to the STEAM room, library and office block blew. Network Tasman have replaced it. 	
<p>Motion: That the Principal's report be accepted.</p> <p>Moved: Mike Seconded: Simon Carried: 7</p>	
<p>Finance report:</p> <p>There has been some overspending, but overall the finances are tracking okay (cost of everything has gone up so this was inevitable).</p>	
<p>Motion: That the Finance report be accepted.</p> <p>Moved: Simon Seconded: Alistair Carried: 7</p>	
<p>Property report:</p> <ul style="list-style-type: none"> - As previously noted in Principal's Report <p>Bus report:</p> <ul style="list-style-type: none"> - We are currently two bus drivers down and need to start recruiting ASAP. One driver cannot drive unless he has a current DL9 – auditor recently picked this up. There are several people in the village that may be able to drive the bus in the interim. The BOT plans to advertise position in the local newsletter. 	Mike
<p>Motion: That the Property report be accepted.</p> <p>Moved: Daryl Seconded: Miriam Carried: 7</p>	
<p>Health and Safety report:</p> <ul style="list-style-type: none"> - Black matting has been put down 	
<p>Motion: That the Health and Safety report be accepted.</p> <p>Moved: Simon Seconded: Frith Carried: 7</p>	
<p>Staff report:</p>	
<ul style="list-style-type: none"> - The kids are currently enjoying the use of the mini scooters - The junior room recently hosted the pre-schoolers of the village 	

<ul style="list-style-type: none"> - Trampoline day was a fantastic day for all 	
<p>General Business:</p> <ul style="list-style-type: none"> - Village EV Charging Station - Simon will do a response on behalf of the BOT for the survey currently being sent out to the village. <p>Agenda items for the next meeting: Signage/rebranding (Paul and Simon) Playground (Frith) Camp 2024</p>	<p>Simon</p>
<p>Meeting closure: Next meeting June 20th Time: 8.12 p.m. Further agenda items will be called the Thursday prior to the next meeting.</p>	