## Board of Trustees minutes 22 September 2020



				Like Rotaiti School
Present: Mike, Alistair, Meg	an, Paul, Aliso	n, Vanessa	and Aimee	
Minutes: Sjaan				
Apologies:				
Declaration of interest:				
Motion: That the above iter	ns be accepted	d. N/A		h
Moved: Seco	onded:	Carri	ed: All	
<ul> <li>Agenda items:</li> <li>Welcome/introduction new board members – Vanessa Clayton and Aimee Thomas</li> <li>Kawa/meeting protocol review</li> </ul>				
Minutes of previous meeting confirmed/or with alteration:				
Motion: That the previous minutes be accepted as true and correct.				
Moved: Alistair	Seconded:	Mike	Carried: All	

Discussions and decisions:	Personnel	
Matters Arising from previous minutes (to include and not limited to)		
Bus audit: new procedures/report		
School buses were discussed.		
<ul> <li>A bus audit was presented. All board members are aware of the</li> </ul>		
documentation which will be presented at each board meeting.		
First Aid training: update		
<ul> <li>Options and costs were presented. The board approved \$2k for</li> </ul>	Mike and	
up to 20 people for staff and volunteers. Unanimously agreed to	Dominique	
fund. Mike and Dominque to liaise with the service providers.	,	
School Pully Policy		
School Bully Policy		
Do not change the school bully policy.		
Reports		
Principal's report:		
<ul> <li>Principal's report was presented.</li> </ul>		
<ul> <li>2021 proposed dates for review</li> </ul>	1	
Actions	Alisto!	
<ul> <li>NZSTA to work with the board around consultation for the school</li> </ul>		
	up	
values.	I-	
<ul> <li>School role – current staffing entitlement for 2021 prediction is</li> <li>1.3 teachers. Require 26 students on 1 March 2021 for</li> </ul>	Mike to speak	



add news to newsletter and everyone to share with the	include in
community to increase enrolments.	newsletter
Mike presented term dates for 2021. Moved that they be	
accepted. Carried: All	
• Thanks to Kia for funding the music teacher in Term 4.	Mike to follow
Mike presented option for removal of the pine tree. General	up
	ир
discussion included site insurance, health and safety policy and	
timeline. Mike to follow up. Alistair did not take part in	
discussion or vote. Mike moved that we accept the proposal and	
Alison seconded all in favour and Alistair abstained.	
<ul> <li>Friday 9 October the pool repairs will begin. Mike suggested that</li> </ul>	
we proceed with 4 lane divider end mountings and go ahead if	
less than \$1,000.	
Moved: Mike Seconded: Megan Carried: All	
The tube is back	
• Emirates New Zealand coming on 12 November.	
Motion: That the Principal's report be accepted.	
Moved: Mike Seconded: Megan Carried: All	
Staff report:	
Nothing to report. Students will graffiti art the multi-purpose	
room before it is painted as part of the art field day and art	
curriculum area.	
<ul> <li>Finance report: August 2020 financial report presented by Megan</li> <li>Starting to turn our thoughts to 2021 budget. Megan asked for ideas to be forwarded to her.</li> </ul>	
Moved: Megan Seconded: Alistair Carried: All	
Property report:	
<ul> <li>Paul is continuing to follow up with the Council regarding the</li> </ul>	
fireplace permit.	
<ul> <li>Paul gave an update and given go ahead to initiate a heat</li> </ul>	
transfer system and bathroom heater in the school house.	
•	
Health and Safety report:	
Nothing to report.	
General business:	
NZSTA Employer Role training: feedback from last week's training	
Megan presented feedback of the training.	
NZSTA 'whole board' training: possible date given	Alistair to
The Board's preference for training is evening or weekend for a	approach NZSTA
maximum of two hours in Term 4.	with possible
maximum of two nours in Term 4.	dates.
- I I I 2020/24	uates.
Board workplan 2020/21 preview	
<ul> <li>Megan presented a draft calendar of activities to the board.</li> </ul>	

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