Board of Trustees minutes

22nd August 2023



Lake Rotoiti School

| Present: Paul, Frith | , Daryl, Alistair | , Simon, Mi | riam, Mike (actin | g | |
|---|-------------------|-------------|-------------------|---|--|
| Secretary) | | | | | |
| Apologies: Lou | | | | | |
| Declaration of inter | rest: n/a | | | | |
| Motion: That the previous minutes be accepted as true and correct | | | | | |
| Moved: Paul | Seconded: | Simon | Carried | | |
| Agenda items: | | | | | |
| - Vic Irvine (ERO) | | | | | |
| - Speedy Signs (geographic tweak finalised?) | | | | | |
| - Camp 2024 | | | | | |
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| Discussions and decisions: | Action by: |
|---|------------|
| Matters Arising: | |
| 1. Vic Irvine: | |
| Introduced herself and the role of ERO with the school. | |
| 2. Speedy signs: | |
| Paul shared latest draft. Definition on jetty needs doing. Space | |
| between mountains needs to be consistent. | |
| Then measure everything and start production. Make them on ACM. | |
| Magnets for buses instead of stickers. Based on email approval move | |
| forward before the next meeting. | |
| 3. Camp 2024: | |
| Accommodation is booked Peketa Holiday Park. | |
| | |
| Correspondence | Action by: |
| Nil | |
| Motion: That the inwards correspondence be received and outwards | |
| approved. | |
| Moved: Seconded: Carried: | |
| Reports | Action by: |
| Principal's report: | |
| Tabled. | |
| Motion: That the Principal's report be accepted. | |
| Moved: Mike Seconded: Frith Carried | |
| Finance report: | |
| Mercedes may go over budget. | |
| Ministry have put extra funding available for pay increases. | |
| Look at increasing to bring to nearest dollar upwards. | Mike. |
| Data on wages and hours for the next meeting. | Dominique. |

| \$6000 will be placed in the school account for Principal's welfare/PLD. | | | | | |
|--|--|--|--|--|--|
| Motion: That the Finance report be accepted. | | | | | |
| Moved: Seconded: Carried: | | | | | |
| Property report: | | | | | |
| School pool changing sheds starting in 3 - 4 weeks. Changing room is | | | | | |
| removed. Digger for foundations being borrowed from Doug and Jane. | | | | | |
| a little bit still to be done around the schoolhouse for garden edging. | | | | | |
| Malcolm will remove some soil to install a gravel pad. | | | | | |
| | | | | | |
| Motion: That the Property report be accepted. | | | | | |
| Moved: Seconded: Carried: | | | | | |
| Health and Safety report: | | | | | |
| Ski field injuries in Principal report. | | | | | |
| Booster seats need to be checked for some younger children. | | | | | |
| Motion: That the Health and Safety report be accepted. | | | | | |
| Moved: Seconded: Carried: | | | | | |
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| Staff report: | | | | | |
| For funding applications for the Junior Playground we need to commit to | | | | | |
| a school contribution. | | | | | |
| Miriam to discuss with Lesley what avenues we can go down to find | | | | | |
| funding. What percentages would we need to have as the school input? PD on-line Zoom on ADHD for Miriam and Mike. | | | | | |
| PD for Miriam on 6 Year nets at Murchison. | | | | | |
| Lou has been culling and replacing library books. | | | | | |
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| General Business: | | | | | |
| Thanks for the quiz night. | | | | | |
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| Agenda items for the next meeting: | | | | | |
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| Meeting closure: | | | | | |
| Next meeting: 19 September. | | | | | |
| Time: 6:30 | | | | | |
| Further agenda items will be called the Thursday prior to the next | | | | | |
| meeting. | | | | | |