



Lake Rotoiti Board of Trustees Meeting Agenda **Tuesday 21st November 2023 @ 6.30 p.m.**

Present: Mike, Daryl, Alistair, Miriam, Simon, Paul, Frith, Dana

Apologies:

Minutes of the previous meeting: There were no concerns or issues raised from the previous meetings minutes. Paul moved, Simon seconded.

Matters Arising from previous meetings:

Signs are here, they are looking fantastic and we getting onto installing them.

New logo on website, will also be on EDGE soon.

Bus meeting – was quite productive for all involved – how and why it is run was talked about.

Correspondence:

No correspondence

Reports:

Principal:

Refer to the Principals report.

Board to have a look at the Curriculum and Student Achievement policy and make recommendations if needed. Maybe next year go through it regularly during BOT meetings.

Get a quote for blackout curtains – think about fire exits on the doors, as we can't have curtains blocking the exits.

Junior playground – Miriam got quotes for playground equipment – overpriced on most things, so still looking into sourcing equipment and gaining quotes.

Clinker café playground equipment was removed, do we know what happened to it?

Pool – hoping to be open by Christmas – keys will be available but not to be used until 25 Dec.

Trampoline – still waiting on plywood and further contact with Jack Bauer re building it.

Senior fishing to still go ahead this term.

A day at the jumping rock for students is now moved to next term.

ERO School Improvement Framework:

BOT went through the School Improvement framework together and “graded” the school on each point and where it thought the school was sitting.

Finance:

Draft budget has been approved – moved by Alistair and seconded by Miriam. All were in favour.

Staff:

Staff report – Planning for Term 1 is under way and multiple trips and events have been planned and booked. The term starts on 31st Jan 2024.

Abel is returning to the junior classroom in week 8 this term.

Kaikoura camp planned and have now got most activities confirmed and booked in for next year.

Property:

School signs pulled down and have the new ones ready to put in.

Keep the old school signs until the 25th Anniversary.

Painting quotes have been accepted – due to start work on the 3rd week of Dec.

Bus: Still struggling to find drivers. Issues are the awkward time commitments and pay.

Health & Safety: nothing to note

General Business:

Nelson Lakes DOC wanting to use school van for Christmas party – Paul to liaise with DOC staff regarding this.

Request a review of staff wages to be investigated by Dominique, Mike will talk to her.

BOT members going into committee at 7:28pm, out at 7:42pm.

Meeting closed at 7:45pm.

Next meeting is the end of year dinner on Tuesday 12th December 6:30pm.