## **Board of Trustees minutes**

13<sup>th</sup> June 2022



Present: Paul, Si, Nick, Miriam, Frith, Mike, Lou (secretary)	
Apologies: Vanessa	
Agenda items:	
Letter to minister (Frith)	
Swazi Jackets (Mike)	
Pool (Paul & Simon)	
Back library wall (Simon)	
Mercedes / School vehicle issue	

	Discussions and decisions:				
Matters Aris	ing (from p	revious minutes):	: Insert Paul	(moved) and	Lou
Simon (seconded) principles report from last meeting.					
Motion: Tha					
(with alterat	ions as abo	ve)			
<b>Moved:</b> P	aul	Seconded:	Simon	Carried: 6	
		Corresponde	nce		Action by:
Nil to report					
Motion: Tha	t the inward	ds correspondenc	e be received	d and outwards	
approved.					
Mov	ed::	Second	ed:	Carried:	
		Reports			Action by:
Principal's r	<b>port:</b> Socia	l science curriculu	ım is finished	l and will be	
presented in the next meeting; new ventilation monitors are being					
remotely checked to assess air quality in classrooms which is part of a					
150 school trial; Ministry of Education are funding insect screens and					
have funded an air purifier in the senior room; the decile system is to be					
discontinue					
not sure how					
means we cannot employ anyone on a two week period waiting for a					
police vettin	g check.				
Motion: Tha	t the Princip	oal's report be acc	cepted.		
<b>Moved Acce</b>	ptance: Mi	ke <b>Seconded</b>	: Paul	Carried: 6	
Finance rep	ort:				
A new bank account to be opened for allocated funding amounts, for					Dominque
example, donations and annual painting etc. This will enable better					
tracking of v	/hat funds h	lave been reserve	d for what.		
Simon Thomas will be added as the new signatory on back account and					Simon
Megan Jorda	an will be re	moved.			
Moved: Mik	_ <b>S</b>	econded: Paul		Carried: 6	

Motion: That the Finance report be accepted.  Moved: Simon Seconded: Nick Carried: 6	
<b>Property report:</b> Bark completed; holes filled up; various things around	
the playground that needed fixed have been completed; BOT are hoping	
for some sort of decision to be made mid-July re STEAM room.	
Tor some sore or decision to be made mid sury to 512/10/100m.	
Mercedes / School vehicle issue – The BOT has decided that the best	
economical decision would be to repair the Mercedes and keep it for	
now, and replace the current Toyota which is a high consumer of gas	
with a new Toyota.	
Motion: That the Property report be accepted.	
Moved: Paul Seconded: Simon Carried: 6	
Health and Safety report:	
Icey and wet weather are causing slippery steps. While salt and signage	Simon
is used to help mitigate this, other materials are needed to prevent falls,	
e.g. mats, tensile netting etc. Costing of materials required.	
Motion: That the Health and Safety report be accepted.	
Moved: Paul Seconded: Frith Carried:6	
General business:	
Letter to minister - Frith to expand on issues such as relief teacher issue	Frith
(lack of teachers available, what this means for current staff when they	
do need to take time off); that we only have 1.5 fully funded teacher(s)	
while the board tops up the second; that one teacher cannot provide	
quality programmes for all of the year levels.	N1: -1.
Swazi Jackets – Board/staff consensus to get Swazi jackets for ski trips.	Nick
Approximate costing around \$600 with embroidery. Embroidery will	
include "Staff" and "Lake Rotoiti" on the back of jackets. Nick will report	
back with final quotes.	
Pool (Paul & Simon) – Still in communications	Paul & Simon
Back library wall (Simon) – Still hold ups with supplies	Simon
NZEI Te Riu Roa is hosting a Principle Hauora webinar for boards where	
BOT members are encouraged to join. Miriam has details for those	
interested.	
Paul will contact Alistair Nichols in regards to person of control for the	Paul
bus as he still has the relevant certification but will still need to be a	
point of contact for the NZTA. We will need both a small and a large	
passenger service licence to run both school vehicles.	
Public excluded:	
<b>Motion:</b> That the public be excluded from the following part(s) of the	
proceedings of this meeting. The grounds are that the matter is one of	
personnel and the reason is to protect the privacy of the individual(s).	
This motion is proposed to comply with Sec 48 of the LGOI & M Act 1987	
and the special requirements when moving to exclude the public.	
Moved: Mike Seconded: Paul Carried: 6	
The meeting resumed in public at 8.10 p.m.	

Agenda items for the next meeting:	
1)Mike will have mid-year reports	
2) Everyone needs to look at policies for behaviour management and	
healthcare on website and provide feedback	
3) New maths program and social science program to view next week	
Meeting closure:	
Time: 9.15	
Next meeting on 8th August at 7p.m	
Further agenda items will be called the Thursday prior to the next	
meeting.	