Board of Trustees minutes

Tuesday 13th December, 2022



Present: Paul, Frith, Simon, Mike, Daryl, Miriam, Lou (secretary)				
Apologies: Alistair				
Absent without Apologies:				
Declaration of interest: n/a				
Motion: That the previous minutes be accepted as true and correct				
Moved: Paul	Seconded:	Frith	Carried: 6	
Agenda:				
1) Draft budget for approva				
2) November accounts				
3) Leave application (Mike)				

Discussions and decisions:	Action by:			
Matters Arising:				
Due ft hudget to be engaged by DOT				
- Draft budget to be approved by BOT				
Motion to accept and move 2023 draft budget				
Moved: Paul Seconded: Mike Carried: 6				
 The school is currently in communications with the project manager for the STEAM room, and clarification is being sought re costing/accounting issues. An invoice has been arranged. 				
- Mike leave application for March 2023				
Motion to accept and move Mike's leave on full pay for two days				
Moved: Paul Seconded: Simon Carried: 6				
Correspondence	Action by:			
Dominique has confirmed the following: 1) John does not have his first				
aid but will be getting it; 2) that an additional bank account is now open;				
and 3) the licence to operate school bus in under Dominique, not Alistair (possibly will shift to Alistair or Daryl)				
Motion: That the inwards correspondence be received and outwards approved.				
Moved: Frith Seconded: Daryl Carried:6				
Reports	Action by:			
Principal's report:				
Motion: That the Principal's report be accepted.				

Moved:	Seconded:	Carried:				
Finance report:						
November accounts						
Motion: That the Finance report be accepted.						
Moved: Paul	Seconded: Miriam	Carried:6				
Property report:						
- The school now has a sick bay						
_	nstalled in the junior ro	om				
 The back wall of the 	- The back wall of the library is finished					
 School holiday proj 	ects are under way					
 School house fencir 	ng – we are waiting to s	see what the school				
overspend is before	overspend is before further spending					
 Junior slide – lookir 	- Junior slide – looking at new one as current one not appropriate					
sizing with STEAM r	oom stairs.					
Motion: That the Property report be accepted.						
Moved: Paul	Seconded: Mirian	n Carried: 6				
Health and Safety report:						
Motion: That the Health and Safety report be accepted.						
Moved:	Seconded:	Carried:				
General business:						
Agenda items for the next meeting:						
Meeting closure:						
Time: 7.30 p.m.						
Next meeting on 21st February at 7p.m. Further agenda items will be						
called the Thursday prior to the next meeting.						